

IOWA PUBLIC INFORMATION BOARD

MEMBERS

Robert Andeweg, Urbandale (Government Representative, 2012-2016)
Anthony Gaughan, West Des Moines (Public Representative, 2012-2014)
Jo Martin, Spirit Lake (Media Representative, 2012-2014)
Andrew McKean, Anamosa (Public Representative, 2012-2016)
Gary Mohr, Bettendorf (Government Representative, 2012-2014)
Bill Monroe, Johnston (Media Representative, 2012-2014)
Kathleen Richardson, Des Moines (Media Representative, 2012-2016)
Suzan Stewart, Sioux City (Public Representative, 2012-2014)
Peggy Weitzl, Carroll (Government Representative, 2012-2016)

Tentative Agenda

January 17, 2012, 2 p.m.

Robert D. Ray Conference Room (Door G9)

Dial-in number: 866.685.1580

Conference Code: 9421101991

- I. Approval of agenda
- II. Approval of December 13 minutes—Executive Director Job Description
- III. Public Forum (15-minute limit)
- IV. Comments from the board chairman
Budget
- V. Committee reports
 - FY 2014 Budget Committee (Martin, Johnson, Monroe and Luchtel)
 - Legislative/Governor Report Committee (Martin, McKean, Monroe and Richardson)
 - Website Committee (Richardson, Martin, Weitzl, Monroe & Luchtel)
- VI. Review committee meeting dates
 - Executive Director Search Committee (Mohr, Stewart and Monroe) to meet after application deadline
 - Administrative Rules Committee (Luchtel, Andeweg, Johnson and Deputy Attorney General Julie Pottorff) to meet January 30
- VII. Presentation reports:
 - City attorneys (Stewart, Monroe and Luchtel) Dec. 14
- VIII. Set visit appointment dates

- Board of Regents and Regents' Institutions (Monroe and Luchtel)
- Iowa Broadcasters Association (Richardson, Monroe and Luchtel) At April 20 board meeting
- Iowa Hospital Association (Stewart, Monroe and Luchtel) Set up in January
- Law enforcement groups (Sheriffs, police, state troopers) Requests sent
 - ...Sheriff's Winter School, December 2013

IX. SF 430 follow-up legislation

X. Policy recommendations:

1) Relationships among board, staff and executive director:

"The following board policy defines the relationships among board members, the executive director and the staff of the Iowa Public Information Board. The board, among other things, sets policy and hires an executive director to carry out the policies. The executive director, in turn, hires and oversees any staff members included in the board's budget. If any board member has any concerns about any staff member, he or she should tell the executive director. If any board member has any concerns about the executive director, he or she should tell the board president. If any staff member has any concerns about the operation of the board, he or she should address those concerns with the executive director."

2) Prosecutorial duties of executive director, deputy director and Attorney

General's staff:

"The following board policy defines the duties among the executive director, the deputy director and members of the staff of the Attorney General when it comes to prosecuting contested cases coming before the Iowa Public Information Board. Whenever possible, the executive director or the deputy director should handle prosecutions in any contested cases coming before the board. Staff should seek and rely upon the consultation and advice of the Attorney General's staff. The Attorney General's staff would defend the board in court of necessary."

XI. General discussion

XII. Next regularly scheduled meeting date: Thursday, February 21 at 2 p.m.

XIII. Adjourn